

FLFD Strategic Planning Session

10/21/2017

Agenda

- Call to Order (Nelson)
- Service delivery model, service area and staffing challenges. (Chief)
- Assistant Chief discussion. (Nelson, Chief)
- Financial Planning (Cummiskey)
- Radio Repeater Plans (Nelson, Chief)
- IT Issues and Updates (Chief)
- CAPEX plan (Chief)
- Future Topics and Action Items (Nelson)
- Adjournment

Service Delivery Model

Forest Lakes Fire District Operations Needs Assessment Matrix

	EMS (Subdivision)		Fire (Subdivision)	
	Personnel	Equipment	Personnel	Equipment
Primary Coverage	On-Duty/POC	A1211/R1211	On-Duty/POC	A1211/E1211/T1211
Secondary Coverage	HOFD / CKFD	HOFD / CKFD	Mutual Aid	Mutual Aid
Tertiary Coverage	Mutual Aid	Mutual Aid	Mutual Aid	Mutual Aid

	EMS (Highway)		Fire (Highway)	
	Personnel	Equipment	Personnel	Equipment
Primary Coverage	On-Duty/POC	A1211/R1211/R1212/E1211	On-Duty/POC	A1211/E1211/T1211
Secondary Coverage	HOFD / CKFD	HOFD/CKFD	Mutual Aid	Mutual Aid
Tertiary Coverage	Mutual Aid	Mutual Aid	Mutual Aid	Mutual Aid

	EMS (Forest)		Fire (Forest)	
	Personnel	Equipment	Personnel	Equipment
Primary Coverage	On-Duty/POC	A1211/R1211	On-Duty / POC	A1211/E1211/T1211
Secondary Coverage	HOFD / CKFD	HOFD / CKFD	Mutual Aid	Mutual Aid
Tertiary Coverage	Mutual Aid	Mutual Aid	Mutual Aid	Mutual Aid

01-23-2017

Any updates needed for the coming year?

Service Delivery

- Service delivery model
- Service area – new CoCo map?
- Any updates needed for Strategic Plan?

Staffing

- Challenges and strategies
- How do we decide how much staff is enough?
 - OR ... do we staff at a level we can afford, and adjust responses as circumstances require?
 - This goes back to the question Quentin asked a year ago. Is there a staffing plan/algorithm?

Time to Update the Asst Chief Position?

- Asst. Chief Barnes not a future candidate for FLFD Chief, not working shifts in Forest Lakes
- Works only a few hours per week on
 - ODS scheduling
 - Firehouse software, NIPRS reporting, other software tools
- Could a different Asst. Chief have an enhanced role?
 - Work some ODS shifts?
 - Do some training?
 - Be in the succession plan for future Chief?

Financial Planning

- Revenue Model
- Phase-Out of Legacy fund raising
- Revenue Enhancements
- Grant Outlook and Strategy

Radio Repeater Plans

- Mogollon Tower provides new opportunity for repeater coverage on western edge of response area
- Internet-based dispatch connection requires linking the repeaters (UHF radio link)
- Chief and Rick Crabbs working with Niles Radio on licensing and system design

IT Issues and Updates

- Recommendations received from Smart Systems a few months ago
- Refine the plan, and plan expenses accordingly

Capital Expenditures Plan

- Updates from current STRAP?
- Finance Committee working this?
- Strategy to change vehicle mix?

Future Topics

- HR Issues
 - Health care benefits
 - Minimum Wage
 - Sick time
- Goals to be documented in 5-Year Plan
- Revenue models, phase-out of Legacy fund raising
- Policies, SOGs, and Bylaws
- Records management
- Other ...