



FLFD BUILDING COMMITTEE MEETING MINUTES AUG. 4, 2017



1. The meeting was called to order by Building Committee Chairman John Hennessey at 10:04 am in the main equipment bay of the fire station.
2. In addition to Chairman Hennessey, FLFD Building Committee Members Chief Rodriquez, Quentin Tolby and Tom Cummiskey; Bruce Scott and Phillip Johns, HDA-Architects; and Jeff Schaffer and Sandy Maines, Caliente Construction, were present. There were no members of the public present. For the record, Bruce and Phillip attended telephonically.
3. Updates
 - a) Sandy
 - a. Excavation work has been delayed by the monsoon rain activity.
 - b. The bottom of the excavation site was cleared with the assistance of the FLFD Front Loader, L1211. The excavation contractor team provided fuel and lube for the L1211.
 - c. The bottom of the excavation site was scarified and covered with crushed granite, which was compacted in lifts to 100% compaction. The floor of the excavation site is now completely covered with compacted, crushed granite. Work on the footers for the interior and exterior walls has begun.
 - d. We are about 1 ½ weeks behind schedule on the earthwork. The excavation team will need to step up their activities. Jeff pointed out we are still OK schedule wise for the overall project.
 - b) Jeff



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FD GMP # 2 8.4.17.pdf

- a. Jeff presented an update on the hard cost estimate (see attachment.)
Comments from the discussion:
 - i. Total cost, without Value Engineering, with \$20,000 Contingency \$964,167
 - ii. Total cost, with Value Engineering, with \$20,000 Contingency \$922,859
 - iii. Jeff stated he feels very comfortable with the \$922,859 estimate. He also feels very comfortable with the \$20,000 contingency.
 - iv. There are allowances included. As these are resolved, the GMP will come into better focus.
 - v. Chief is working on a possible donation for all or part of the HVAC cost line item.
 - vi. We have taken a significant cost hit for added insulation in the bay space since it is being treated as heated space by the county. Jeff has an action to follow-up with Jesse Newton to see if the county can soften its approach on this requirement.
 - vii. We are still working on the cost element for Line Item 16200, Fire Alarm and Security. We may be able to get this waived since the station is occupied 24x7x365. Jeff and Chief have an action to follow-up on this. There may be some recurring cost associated with this item—Chief to investigate.
 - viii. We are back to an asphalt shingle roof design, with the metal soffits removed.
 - ix. The Line Item 15400, Plumbing, includes a \$4,000 commercial grade water heater.
 - x. We are carrying a \$4,000 line item for Rip Rap (#02201). We had hoped to get this harvested from the screening process from the material excavated for the foundation. There does not appear to be enough material available. Jeff has an action to follow-up with the county on the need for this requirement.



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- b. Master Schedule. The last update to the Master Schedule was in the late-April time frame. Jeff stated that schedule is notionally correct but can be updated. He took an action to update the schedule details and send out to all participants.
 - c) Phillip
 - a. Presented a high-level summary of the 1524 Progress Set, Design Package, County Submittals. Updates were included for the conditioned bay space, plumbing modifications and the truss submittal package.
 - b. We have the foundation permits, so we can continue with foundation work while the overall building permit process continues.
 - c. There are about two to three weeks of plan check time remaining.
 - d) Dave
 - a. Site prep has been completed.
 - b. We will continue with the Floor Drains/Sand-Oil Interceptor as shown in the most recent design package submittal. The cost is included in the \$922,859 estimate.
 - e) John H.
 - a. Presented the current soft cost summary (see attachment.)
 - b. Soft cost is currently at \$144,759.
 - c. We need to include a line item for the Legacy Plaque, estimated at \$2,000.
 - d. We need to include a line item for the Dedication Plaque, estimated at TBD\$. Jeff and Bruce have an action to provide the details.
 - e. Recommendations. The Fire Board delegated decision responsibility to the Building Committee for decisions related to roofing, signage and landscaping.
 - f) Tom
 - a. Based on the information presented today, the total cost rollup is \$1068K. This is about \$18K over our target.
 - b. We are OK with the \$922K hard cost figure presented by Jeff.
 - c. Legacy funding is at the \$268K total. Our goal remains at \$300K, with 5 months remaining.
4. Action items from July 14th meeting were stated.
 5. No unusual billings for the next review period are expected from HDA. Caliente will begin billing in the near future.
 6. Review New Action Items.
 1. Jeff
 - Follow-up on the Fire Alarm Waiver
 - Follow-up on the Insulation requirement for the bay space.
 - Follow-up on the requirement for Rip-Rap
 2. Phillip
 - Provide an estimate for architectural services for completion of the admin wing
 - Track progress on county plan check
 3. Jeff and Bruce
 - Provide estimates for the Dedication Plaque
 4. John



1_20170804 SOFT
COST ESTIMATE REV 1



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- Provide line items for the Legacy Plaque and Dedication Plaque in the soft cost estimate.
7. Next Meeting.
 - a) It was agreed the next meeting will be an Owner/Architect/Contractor (OAC) meeting on August 18th at 10:00 am in the FLFD Fire station. Today's meeting closes out the formal meeting participation by the Building Committee. The committee members will, however, participate in the OAC meetings as needed. FLFD maintains responsibility for the installation of the septic system. Note: per the contract, the Chief is the official designated owner's representative.
 - b) Jeff will take the lead for organizing and conducting the OAC meetings, publishing an agenda and publishing meeting minutes.
 - c) OAC meetings will include a 3-week and 6-week schedule lookahead.
 - d) Attendance at the subject meetings by HDA will be coordinated by Jeff and Bruce/Phillip.
 8. Call to the Public. There were no members of the public in attendance.
 9. The meeting was adjourned at 11:39 am.