



**NOTICE OF A BUILDING COMMITTEE  
WORKING SESSION OF THE FOREST  
LAKES FIRE DISTRICT  
DEC. 19, 2016 W/ POSSIBLE QUORUM**



Pursuant to A.R.S. § 38-431.02, notice is hereby given that a Building Committee working session for the Forest Lakes Fire District will be held at the offices of HD-Architects, LLC, 459 N. Gilbert Rd., Suite C-200, Gilbert, AZ 85234 from **10:00 am to 12:30 pm on Monday December 19, 2016**. At this time there may be a possible quorum of the FLFD board. Committee members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to committee consideration and discussion.

Agenda

1. Call to Order
2. Roll Call of Attendees: FLFD Building Committee Members Chief Rodriquez, Quentin Tolby, Tom Cummiskey, John Walstrom, and John Hennessey; Cal Phillips, Citizen; and Bruce Scott, HD-Architects.
3. RFP/SOQ Selection Committee to down select candidates for finalist presentations on January 5, 2017. For the record, the Selection Committee is comprised of the following members:

<b>Name</b>	<b>Capacity</b>	<b>Organization</b>
John Hennessey	Professional Engineer	Forest Lakes Resident & FLFD Board Clerk
John Walstrom	Contractor	Forest Lakes Resident & Principal, Achen-Gardner Construction, LLC
Bruce Scott	Architect	Principal, HD-Architects, LLC
Quentin Tolby	Fire District Representative	Forest Lakes Resident & FLFD Board Member
Tom Cummiskey	Fire District Representative	Forest Lakes Resident & FLFD Board Treasurer
Dave Rodriquez	Fire Chief	Forest Lakes Resident & Forest Lakes Fire Department Fire Chief
Cal Phillips	Citizen at Large	Forest Lakes Resident

- a) Submittals for the following will be reviewed:
  - a. Willmeng Construction
  - b. FCI Constructors, Inc.
  - c. Caliente Construction
  - d. RestorePro Inc.
  - e. Whiteriver Construction

Chief Rodriquez stipulates the required documents were submitted as requested and John Hennessey stipulates the submittals meet the minimum requirements for further consideration.

- b) General discussion of the overall process and scoring, including weighting factors.
- c) Discussion and possible action:
  - a. Down select to three finalists, or:
  - b. Expand the finalist pool, if indicated as being in the best interests of the FLFD
4. Adjourn