



**NOTICE OF A SPECIAL STRATEGIC PLANNING
MEETING OF THE FOREST LAKES FIRE DISTRICT -
SEPT. 1, 2017**



Pursuant to A.R.S. § 38-431.02, notice is hereby given that the Forest Lakes Fire District Board of Directors will hold a special meeting at the Fire Station from 2:00 pm to 4:00 pm on Friday, September 1, 2017. This will be a work session for the purpose of strategic planning and update of the 5-Year Strategic Plan (STRAP).

Proposed Agenda

1. Call to Order (John Nelson)
2. Plan for the plan (John Nelson)
3. Brief review of Foundational documents (Mission, Vision, Values, Guiding Operational Principles) (John Nelson)
4. Chief's Overview (Chief Rodriguez)
 - State of the District (Overview)
 - Significant accomplishments
 - Significant challenges
 - Top priorities for next year, next 5 years
5. Building program overview and strategic outlook (John Hennessey)
 - New Station
 - Refurbishment of existing station
6. Rolling Stock Operational Needs Assessment (Chief Rodriguez)
7. Finance Committee report (Tom Cummiskey)
 - Review Baseline 5 Year Financial Plan
 - Identify primary drivers, milestones to completion of updated plan
8. Future Topics
 - Goals to be documented in 5-Year Plan
 - Service delivery model
 - Service area
 - Staffing model
 - Revenue models, phase-out of Legacy fund raising
 - CAPEX plan, including rolling stock evaluation/update and rolling stock footprint
 - IT issues and updates
 - Revenue enhancements
 - Grant outlook and strategy
 - Policies, SOGs, and Bylaws
 - Records management
 - HR related issues (including POC, health care benefits, minimum wage and sick time, ...)
 - Other ...
9. Future Meeting Tentative Schedule
 - Sept. 15 (2pm to 4pm) – Friday before board meeting
 - OR – Sept 16 after board meeting
 - October 21st (same day as board meeting, 12 pm to 3pm, with lunch break)
 - November 11th (same day as board meeting, 12 pm to 3pm, with lunch break)
 - December 9th (same day as board meeting, 12 pm to 3pm, with lunch break)
10. Review Action Items (John Nelson)
11. Adjourn

If any disabled person needs any type of accommodation, please notify Ms. Roxie Allen at 928-535-4644 at least 24 hours prior to the schedule time.