



# FLFD BUILDING COMMITTEE MEETING MINUTES JAN. 31, 2017



1. The meeting was called to order by Building Committee Chairman John Hennessey at 9:10 am.
2. Roll Call of Attendees. Also in attendance were Building Committee Members Chief Rodriguez, Tom Cummiskey and John Walstrom; Bruce Scott and Phillip Johns, HDA-Architects; and Jeff Schaffer and Dean Read, Caliente Construction.
3. Action Item Review. An updated action item list was reviewed (see attached).



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There were several related discussions as the action items were covered. Key points are as follows:

- The recent snow has created concern about snow buildup against the metal wall at the base of the structure. Chief asked Jeff to investigate the possibility of roof overhangs (eaves) to move the snow away for the building. We also discussed incorporating a stem wall (masonry/concrete) as a means of providing improved structural integrity against snow buildup/inadvertent snow removal equipment contact/damage. Action Item: Jeff will investigate and make recommendations.
  - We need to get a metal building contractor on board now. Bruce and Jeff will collaborate on developing a performance spec in the next two weeks. That will lead to bids, which the team can then evaluate. This will lead to GMP #1.
  - Roof pitch. To be determined in concert with the metal building manufacturer. There is an overall height requirement, but we are well within the limit.
  - Hail damage. There was some discussion about hail damage to the metal roof. We will rely on the metal building manufacturer to sort this out.
  - Snow load is confirmed at 60#/sq. ft. (specific to Forest Lakes.)
4. Contract Updates
    - a) HDA-Architects (Bruce Scott). Nothing new to report.
    - b) AZ Wastewater Design (Bruce Scott). Bruce has not heard from Dan Smith regarding the design contract. There is some concern he may not be as responsive as we need him to be. Jeff has alternative suppliers if we should choose to move away from AZWD. John Hennessey has an action to get with Dan and see where we stand.
    - c) AZ Wastewater Construction (John Hennessey). Nothing new to report.
    - d) Caliente Construction. The pre-construction contract will be a priority for the next two weeks.
  5. New Business
    - a) 30-day outlook
      - a. Get a metal building contractor on board
      - b. Establish reaction loads
      - c. Establish GMP#1 (by mid-Feb)
      - d. Pre-construction contract
      - e. Agreement with AZWD
      - f. IGA with County Works Dept. FLDWID and FLFD for fuel station
      - g. Continue with design process



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6. Review New Action Items (John Hennessey). See 30-day outlook.
7. Anticipated Expenditures for Next Review Period. This is an opportunity for HDA-Architects and Caliente to advise FLFD of upcoming, non-ordinary run rate expenses. There are no unusual expenses at this time.
8. Next Meeting. February 14<sup>th</sup> at 9:00 am. Chief Rodriguez will chair the meeting, prepare the agenda and meeting notice, and publish meeting minutes.
9. Call to the Public. There were no members of the public in attendance. Note: for the record, the conference call was terminated after 10 minutes of no participation.
10. The meeting was adjourned at 10:32 am.

DRAFT